

**SCHUYLKILL TOWNSHIP**  
**BOARD OF SUPERVISORS ORGANIZATION MEETING** **AMENDED AGENDA**  
Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.  
**ELECTION AND APPOINTMENTS - 2026**

1. Swearing-in of Newly Elected Officials
2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.
3. Call to Order and Pledge of Allegiance
4. Roll Call

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

- | <u>OFFICE</u>                             | <u>NOMINEE</u> |                                   |
|---|----------------|-----------------------------------|
| 5. Board of Supervisors: Chairperson      | _____          | Motion ____ Second ____ Vote ____ |
| 6. Board of Supervisors: Vice-Chairperson | _____          |                                   |
|   |                | Motion ____ Second ____ Vote ____ |

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

7. Board of Supervisors: Treasurer \_\_\_\_\_ Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_  
a. Motion that bond be set at \$2,000,000 .00 - cost paid by the T ownship  
Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_
8. Appoint Township Manager: ..... \_\_\_\_\_ Motion \_\_\_\_ Second \_\_\_\_  
Vote \_\_\_\_
9. Assistant Township Manager ..... \_\_\_\_\_ Motion \_\_\_\_ Second \_\_\_\_  
Vote \_\_\_\_
10. Township Secretary ..... \_\_\_\_\_ Motion \_\_\_\_ Second \_\_\_\_  
Vote \_\_\_\_
11. Assistant Township Secretary ..... \_\_\_\_\_ Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**PUBLIC COMMENT**

**APPOINTMENT OF BOARD LIAISON POSITIONS**

12. Administration ..... Liaison \_\_\_\_\_
13. Fire Company: ..... Liaison \_\_\_\_\_
14. Police Department: ..... Liaison \_\_\_\_\_  
..... \_\_\_\_\_
15. Pension Committee: ..... Liaison \_\_\_\_\_
16. Planning Commission: ..... Liaison \_\_\_\_\_
17. Historical Commission: ..... Liaison \_\_\_\_\_

18. Environmental Advisory Council Liaison \_\_\_\_\_  
.....
19. Open Space Commission: Liaison \_\_\_\_\_
20. Phoenixville Area School Dist Liaison \_\_\_\_\_
21. Regional Planning: ..... Delegate \_\_\_\_\_  
Alternate Delegate \_\_\_\_\_
22. Regional Trail Committee..... Liaison \_\_\_\_\_
23. Tax Collection ..... Liaison \_\_\_\_\_
24. Emergency Declaration Officer Primary \_\_\_\_\_  
Alternate \_\_\_\_\_
25. Emergency Mgmt. Coordinator: ... \_\_\_\_\_
26. Deputy EM Coordinators: ..... \_\_\_\_\_
27. Vacancy Board: ..... Chair \_\_\_\_\_
28. Recycling Coordinator: ..... \_\_\_\_\_

**MOTION TO APPROVE AND ACCEPT APPOINTMENTS N O. 12 THROUGH 28** Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**APPOINTMENTS TO COMMITTEES AND COMMISSIONS**

**PLANNING COMMISSION** Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Planning Commission

**Term(s) Expired December 2025:** CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

**VACANCIES:**

ALTERNATE \_\_\_\_\_

**RECOMMENDED FOR APPOINTMENT:** Existing 4-year term expires 12/31/2029

MICHAEL PELLEGRINO, CURT ENGLISH \_\_\_\_\_

**Current Members, Planning Commission**

Barbara Cohen  
TERM EXPIRES DECEMBER 31, 2025

Michael Pellegrino  
TERM EXPIRES DECEMBER 31, 2025

Curt English  
TERM EXPIRES DECEMBER 31, 2025

Vacancy - Alternate  
TERM EXPIRES DECEMBER 31, 2025

David Demey  
TERM EXPIRES DECEMBER 31, 2026

Peter Bigelow  
TERM EXPIRES DECEMBER 31, 2026

Michael Bauer  
TERM EXPIRES DECEMBER 31, 2027

Tom Gresko  
TERM EXPIRES DECEMBER 31, 2027

April Goudie - Alternate  
TERM EXPIRES DECEMBER 31, 2027

**ZONING HEARING BOARD**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Zoning Hearing Board

**Term(s) Expired December 2025:** JIM LOMBARDI

**VACANCIES:**

ALTERNATE

**RECOMMENDED FOR APPOINTMENT:** 3-year term expires 12/31/2028

KEVIN HYDE (Full Voting Member)

**Current Members, Zoning Hearing Board**

Sean Dempsey  
*TERM EXPIRES DECEMBER 2027*

Kevin Hyde - Alternate  
*TERM EXPIRES DECEMBER 2027*

Benjamin Suplick  
*TERM EXPIRES DECEMBER 2026*

Vacancy - Alternate  
*TERM EXPIRES DECEMBER 2027*

Jim Lombardi  
*TERM EXPIRES DECEMBER 2025*

Patrick McKenna, Esq.  
*SOLICITOR*

**ENVIRONMENTAL ADVISORY COUNCIL**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Member, Environmental Advisory Council

**Term(s) Expired December 2025:**  
GENSEMER

JONATHAN MEYERS, AMANDA

**VACANCIES:**

NONE

**RECOMMENDED FOR APPOINTMENT:** 3-Year term to expire 12/31/2028

JONATHAN MEYERS      AMANDA GENSEMER      ANDREW SHAW

**Current Members, Environmental Advisory Council**

Earl Cram  
*TERM EXPIRES DECEMBER 2027*

Ann Lincoln- Alternate  
*TERM EXPIRES DECEMBER 2027*

Jonathan Meyers  
*TERM EXPIRES DECEMBER 2025*

Michelle Garg  
*TERM EXPIRES DECEMBER 2027*

Amanda Gensemer  
*TERM EXPIRES DECEMBER 2025*

April Goudie - Alternate  
*TERM EXPIRES DECEMBER 2026*

Matt Putkoski  
*TERM EXPIRES DECEMBER 2027*

Jeremie Lott - Alternate  
*TERM EXPIRES DECEMBER 2026*

Charles Aquilina  
*TERM EXPIRES DECEMBER 2026*

Karen Hilyard  
*TERM EXPIRES DECEMBER 2027*

**HISTORICAL COMMISSION**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Historical Commission

**Term(s) Expired December 20 25:**

JOHN GREGORY, DOROTHY BEDFORD

**VACANCIES :** MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

**RECOMMENDED FOR APPOINTMENT :** 3-Year term to expire 12/31/2028

DOROTHY BEDFORD

**Current Members, Historical Commission**

*Vacancy*

*TERM EXPIRES DECEMBER 2027*

John Gregory

*TERM EXPIRES DECEMBER 2025*

Peter Levin

*TERM EXPIRES DECEMBER 2026*

*Vacancy*

*TERM EXPIRES DECEMBER 2027*

Vacancy

*TERM EXPIRES DECEMBER 2025*

Vacancy- Alternate

*TERM EXPIRES DECEMBER 2026*

*Vacancy*

*TERM EXPIRES DECEMBER 2027*

Kahlil Hihi

*TERM EXPIRES DECEMBER 2026*

Vacancy- Alternate

*TERM EXPIRES DECEMBER 2026*

Dorothy Bedford

*TERM EXPIRES DECEMBER 2025*

David Kiefer

*TERM EXPIRES DECEMBER 2026*

**OPEN SPACE COMMISSION**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Open Space Commission

**Term(s) Expired December 20 25:**

Claudia Kiernan, Paul Peterson, Matthew Kline

**VACANCIES :** MEMBER (TERM EXPIRES DEC. 2025)

**RECOMMENDED FOR APPOINTMENT :** 3-Year term to expire 12/31/2028

PAUL PETERSON     MATTHEW KLINE

**Current Members, Open Space Commission**

Joe Greco

*TERM EXPIRES DECEMBER 2027*

Claudia Kiernan

*TERM EXPIRES DECEMBER 2025*

Kathi Lex

*TERM EXPIRES DECEMBER 2026*

Tim McAvoy

*TERM EXPIRES DECEMBER 2027*

Paul Peterson - Alternate

*TERM EXPIRES DECEMBER 2025*

Vacancy- Alternate

*TERM EXPIRES DECEMBER 2027*

Matthew Kline

*TERM EXPIRES DECEMBER 2025*

**Motion to Amend Agenda to Include Valley Forge Sewer Authority Executive Board Appointments.**

**VALLEY FORGE SEWER AUTHORITY BOARD**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Member, Valley Forge Sewer Authority Board 5-year term

**Term(s) Expiring December 2025 :** N/A

**VACANCIES :** MEMBER (TERM EXPIRES DEC. 2029)

**RECOMMENDED FOR APPOINTMENT :** Remainder of 5-year term to expire 12/2029

MARTHA MAJEWSKI

**RECOMMENDED FOR APPOINTMENT :** Remainder of 5-year term to expire 12/2028

DAVE DEMEY

**Current Members, Valley Forge Sewer Authority ( "VFSA" ) Board**

David Demey

*TERM EXPIRES DECEMBER 2028*

Vacant

*TERM EXPIRES DECEMBER 2029*

**APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS**

**Approval of 2026 administrative appointments until such time as amended by the Board of Supervisors:**

Chief of Police

\_\_\_\_\_

Open Records Officer

\_\_\_\_\_

Alternate Open Records  
Officer

\_\_\_\_\_

Open Records Officer Police  
Dept.

\_\_\_\_\_

Alternate Open Records  
Officer Police Dept.

\_\_\_\_\_

VFSA Joint Board Member

\_\_\_\_\_

VFSA Board of Directors

\_\_\_\_\_

Tax Hearing Officer

\_\_\_\_\_

Township Roadmaster

\_\_\_\_\_

Township Engineer

\_\_\_\_\_

Township Traffic Engineer

\_\_\_\_\_

Township Solicitor

Township Open Space  
Counsel

Township Land Planner

Zoning Hearing Board

Solicitor & UCC Appeals

Board Solicitor

Zoning Officer / Building Code  
Official

Building Inspector /

Code Enforcement Officer /  
Alternate ZO & BCO

Fire Marshal

Deputy Fire Marshal(s)

Fire Police Captain

**MOTION to Approve & Accept 2026 Administrative Appointments**

Motion \_\_\_ Second \_\_\_ Vote \_\_\_

**Other motions :**

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion\_\_\_ Second \_\_\_ Vote \_\_\_

2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.

Motion\_\_\_ Second \_\_\_ Vote \_\_\_

3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar.

Motion \_\_\_ Second \_\_\_ Vote \_\_\_

4. Motion to require that all expenditures in excess of \_\_\_\_\_ dollars (\$\_\_\_\_\_.00) must receive prior approval of the Board of Supervisors. Motion \_\_\_ Second \_\_\_ Vote \_\_\_

5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (IRS 2026 Business Mileage Rate \$0.725 /mile)

Motion \_\_\_ Second \_\_\_ Vote \_\_\_

6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (Board Member, Township Manager or Secretary) Motion \_\_\_ Second \_\_\_ Vote \_\_\_

7. Discussion on 2026 PSATS Conference and Delegation of Attendees

- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13<sup>th</sup>, 2026.
- Motion Authorizing \_\_\_\_\_ to attend the 2026 PSATS Conference with overnight accommodations if requested.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

10. Motion to approve **Resolution No. 2026-02**: Appointment of CPA. Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

13. Motion to approve **Resolution No. 2026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

14. Motion to approve **Resolution No. 2026-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

15. Motion to approve **Resolution #2026-07** Record Destruction

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

16. Motion to approve **Resolution #2026-08** Zoning Hearing Board Appointments

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

### New Business

### Public Comment

### Adjourn