

SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING AMENDED AGENDA
Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.
ELECTION AND APPOINTMENTS - 2026

- 1. Swearing-in of Newly Elected Officials**
- 2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.**
- 3. Call to Order and Pledge of Allegiance**
- 4. Roll Call**

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

| OFFICE | NOMINEE |
|---|---|
| 5. Board of Supervisors: Chairperson | Motion <input type="text"/> Second <input type="text"/> Vote <input type="text"/> |
| 6. Board of Supervisors: Vice-Chairperson | <input type="text"/> |
| | Motion <input type="text"/> Second <input type="text"/> Vote <input type="text"/> |

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

| | | |
|---|--------------------------|---|
| 7. Board of Supervisors: Treasurer | <input type="text"/> | Motion <input type="text"/> Second <input type="text"/> Vote <input type="text"/> |
| a. Motion that bond be set at \$2,000,000 .00 - cost paid by the Township | | |
| Motion <input type="text"/> Second <input type="text"/> Vote <input type="text"/> | | |
| 8. Appoint Township Manager: | <input type="text"/> | Motion <input type="text"/> Second <input type="text"/> |
| Vote <input type="text"/> | | |
| 9. Assistant Township Manager | <input type="text"/> | Motion <input type="text"/> Second <input type="text"/> |
| Vote <input type="text"/> | | |
| 10. Township Secretary | <input type="text"/> | Motion <input type="text"/> Second <input type="text"/> |
| Vote <input type="text"/> | | |
| 11. Assistant Township Secretary | <input type="text"/> | Motion <input type="text"/> Second <input type="text"/> Vote <input type="text"/> |

PUBLIC COMMENT

APPOINTMENT OF BOARD LIAISON POSITIONS

| | |
|----------------------------|---|
| 12. Administration | <input type="text"/> Liaison <input type="text"/> |
| 13. Fire Company: | <input type="text"/> Liaison <input type="text"/> |
| 14. Police Department: | <input type="text"/> Liaison <input type="text"/> |
| | <input type="text"/> |
| 15. Pension Committee: | <input type="text"/> Liaison <input type="text"/> |
| 16. Planning Commission: | <input type="text"/> Liaison <input type="text"/> |
| 17. Historical Commission: | <input type="text"/> Liaison <input type="text"/> |

18. Environmental Advisory CouncilLiaison _____

19. Open Space Commission:Liaison _____

20. Phoenixville Area School DistLiaison _____

21. Regional Planning: Delegate _____

Alternate Delegate _____

22. Regional Trail Committee.....Liaison _____

23. Tax CollectionLiaison _____

24. Emergency Declaration Officer Primary _____

Alternate _____

25. Emergency Mgmt. Coordinator: ... _____

26. Deputy EM Coordinators: _____

27. Vacancy Board: Chair _____

28. Recycling Coordinator: _____

MOTION TO APPROVE AND ACCEPT APPOINTMENTS N O. 12 THROUGH 28

Motion ____ Second ____ Vote ____

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

PLANNING COMMISSION

Motion ____ Second ____ Vote ____

Members, Planning Commission

Term(s) Expired December 2025: CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

VACANCIES:

ALTERNATE

RECOMMENDED FOR APPOINTMENT: Existing 4-year term expires 12/31/2029

MICHAEL PELLEGRINO, CURT ENGLISH

Current Members, Planning Commission

Barbara Cohen

TERM EXPIRES DECEMBER 31, 2025

Michael Pellegrino

TERM EXPIRES DECEMBER 31, 2025

Curt English

TERM EXPIRES DECEMBER 31, 2025

Vacancy - Alternate

TERM EXPIRES DECEMBER 31, 2025

David Demey

TERM EXPIRES DECEMBER 31, 2026

Peter Bigelow

TERM EXPIRES DECEMBER 31, 2026

Michael Bauer

TERM EXPIRES DECEMBER 31, 2027

Tom Gresko

TERM EXPIRES DECEMBER 31, 2027

April Goudie - Alternate

TERM EXPIRES DECEMBER 31, 2027

ZONING HEARING BOARD

Motion ____ Second ____ Vote ____

Members, Zoning Hearing Board

Term(s) Expired December 2025: JIM LOMBARDI

VACANCIES:

ALERTNATE

RECOMMENDED FOR APPOINTMENT: 3-year term expires 12/31/2028

KEVIN HYDE (Full Voting Member)

Current Members, Zoning Hearing Board

Sean Dempsey

TERM EXPIRES DECEMBER 2027

Vacancy - Alternate

TERM EXPIRES DECEMBER 2027

Kevin Hyde - Alternate

TERM EXPIRES DECEMBER 2027

Jim Lombardi

TERM EXPIRES DECEMBER 2025

Benjamin Suplick

TERM EXPIRES DECEMBER 2026

Patrick McKenna, Esq.

SOLICITOR

ENVIRONMENTAL ADVISORY COUNCIL

Motion ____ Second ____ Vote ____

Member, Environmental Advisory Council

Term(s) Expired December 2025:

JONATHAN MEYERS, AMANDA

GENSEMER

VACANCIES:

NONE

RECOMMENDED FOR APPOINTMENT: 3-Year term to expire 12/31/2028

JONATHAN
MEYERS

AMANDA GENSEMER

ANDREW SHAW

Current Members, Environmental Advisory Council

Earl Cram

TERM EXPIRES DECEMBER 2027

Michelle Garg

TERM EXPIRES DECEMBER 2027

Matt Putkoski

TERM EXPIRES DECEMBER 2027

Karen Hilyard

TERM EXPIRES DECEMBER 2027

Ann Lincoln- Alternate

TERM EXPIRES DECEMBER 2027

Amanda Gensemer

TERM EXPIRES DECEMBER 2025

Jeremie Lott - Alternate

TERM EXPIRES DECEMBER 2026

Jonathan Meyers

TERM EXPIRES DECEMBER 2025

April Goudie - Alternate

TERM EXPIRES DECEMBER 2026

Charles Aquilina

TERM EXPIRES DECEMBER 2026

HISTORICAL COMMISSION

Motion Second Vote

Members, Historical Commission

Term(s) Expired December 20 25:

JOHN GREGORY, DOROTHY BEDFORD

VACANCIES: MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

DOROTHY BEDFORD

Current Members, Historical Commission

| | | |
|---|--|--|
| Vacancy TERM EXPIRES DECEMBER 2027 | John Gregory TERM EXPIRES DECEMBER 2025 | Peter Levin TERM EXPIRES DECEMBER 2026 |
| Vacancy TERM EXPIRES DECEMBER 2027 | Vacancy TERM EXPIRES DECEMBER 2025 | Vacancy- Alternate TERM EXPIRES DECEMBER 2026 |
| Vacancy TERM EXPIRES DECEMBER 2027 | Kahlil Hihi TERM EXPIRES DECEMBER 2026 | Vacancy- Alternate TERM EXPIRES DECEMBER 2026 |
| Dorothy Bedford TERM EXPIRES DECEMBER 2025 | David Kiefer TERM EXPIRES DECEMBER 2026 | |

OPEN SPACE COMMISSION

Motion Second Vote

Members, Open Space Commission

Term(s) Expired December 20 25:

Claudia Kiernan, Paul Peterson, Matthew Kline

VACANCIES: MEMBER (TERM EXPIRES DEC. 2025)

RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

PAUL PETERSON MATTHEW KLINE

Current Members, Open Space Commission

| | | |
|--|---|---|
| Joe Greco TERM EXPIRES DECEMBER 2027 | Claudia Kiernan TERM EXPIRES DECEMBER 2025 | Kathi Lex TERM EXPIRES DECEMBER 2026 |
| Tim McAvoy TERM EXPIRES DECEMBER 2027 | Paul Peterson - Alternate TERM EXPIRES DECEMBER 2025 | |
| Vacancy- Alternate TERM EXPIRES DECEMBER 2027 | Matthew Kline TERM EXPIRES DECEMBER 2025 | |

Motion to Amend Agenda to Include Valley Forge Sewer Authority Executive Board Appointments.

VALLEY FORGE SEWER AUTHORITY BOARD

Motion ____ Second ____ Vote ____

Member, Valley Forge Sewer Authority Board 5-year term

Term(s) Expiring December 2025 : N/A

VACANCIES: MEMBER (TERM EXPIRES DEC. 2029)

RECOMMENDED FOR APPOINTMENT : Remainder of 5-year term to expire 12/2029

MARTHA MAJEWSKI

RECOMMENDED FOR APPOINTMENT : Remainder of 5-year term to expire 12/2028

DAVE DEMEY

Current Members, Valley Forge Sewer Authority ("VFSA") Board

David Demey Vacant

TERM EXPIRES DECEMBER 2028 *TERM EXPIRES DECEMBER 2029*

APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS

Approval of 2026 administrative appointments until such time as amended by the Board of Supervisors:

Chief of Police _____

Open Records Officer _____

Alternate Open Records Officer _____

Open Records Officer Police Dept. _____

Alternate Open Records Officer Police Dept. _____

VFSA Joint Board Member _____

VFSA Board of Directors _____

Tax Hearing Officer _____

Township Roadmaster _____

Township Engineer _____

Township Traffic Engineer _____

Township Solicitor _____

| | |
|--|-------|
| Township Open Space Counsel | _____ |
| Township Land Planner | _____ |
| Zoning Hearing Board | _____ |
| Solicitor & UCC Appeals | _____ |
| Board Solicitor | _____ |
| Zoning Officer / Building Code Official | _____ |
| Building Inspector / | _____ |
| Code Enforcement Officer / Alternate ZO & BCO | _____ |
| Fire Marshal | _____ |
| Deputy Fire Marshal(s) | _____ |
| Fire Police Captain | _____ |

MOTION to Approve & Accept 2026 Administrative Appointments Motion ____ Second ____ Vote ____

Other motions :

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion ____ Second ____ Vote ____

2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.

Motion ____ Second ____ Vote ____

3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar.

Motion ____ Second ____ Vote ____

4. Motion to require that all expenditures in excess of _____ dollars (\$_____.00) must receive prior approval of the Board of Supervisors. Motion ____ Second ____ Vote ____

5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (IRS 2026 Business Mileage Rate \$0.725 /mile) Motion ____ Second ____ Vote ____

6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (Board Member, Township Manager or Secretary) Motion ____ Second ____ Vote ____

7. Discussion on 2026 PSATS Conference and Delegation of Attendees

- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13th, 2026.
- Motion Authorizing _____ to attend the 2026 PSATS Conference with overnight accommodations if requested.

Motion ____ Second ____ Vote ____

8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).
Motion ____ Second ____ Vote ____
9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.
Motion ____ Second ____ Vote ____
10. Motion to approve **Resolution No. 2026-02**: Appointment of CPA. Motion ____ Second ____ Vote ____
11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.
Motion ____ Second ____ Vote ____
12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.
Motion ____ Second ____ Vote ____
13. Motion to approve **Resolution No. 2026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.
Motion ____ Second ____ Vote ____
14. Motion to approve **Resolution No. 2026-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.
Motion ____ Second ____ Vote ____
15. Motion to approve **Resolution #2026-07** Record Destruction
Motion ____ Second ____ Vote ____
16. Motion to approve **Resolution #2026-08** Zoning Hearing Board Appointments
Motion ____ Second ____ Vote ____
17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.
Motion ____ Second ____ Vote ____

New Business

Public Comment

Adjourn