

SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING AGENDA
Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.
ELECTION AND APPOINTMENTS - 2026

1. Swearing-in of Newly Elected Officials
2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.
3. Call to Order and Pledge of Allegiance
4. Roll Call

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

- | <u>OFFICE</u> | <u>NOMINEE</u> | |
|---|----------------|-----------------------------------|
| 5. Board of Supervisors: Chairperson | _____ | Motion ____ Second ____ Vote ____ |
| 6. Board of Supervisors: Vice-Chairperson | _____ | |
| | | Motion ____ Second ____ Vote ____ |

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

- | | | |
|--|-------|-----------------------------------|
| 7. Board of Supervisors: Treasurer | _____ | Motion ____ Second ____ Vote ____ |
| a. Motion that bond be set at \$2,000,000 .00 - cost paid by the T ownship | | |
| | | Motion ____ Second ____ Vote ____ |
| 8. Appoint Township Manager: | _____ | Motion ____ Second ____ |
| | | Vote ____ |
| 9. Assistant Township Manager | _____ | Motion ____ Second ____ |
| | | Vote ____ |
| 10. Township Secretary | _____ | Motion ____ Second ____ |
| | | Vote ____ |
| 11. Assistant Township Secretary | _____ | Motion ____ Second ____ Vote ____ |

PUBLIC COMMENT

APPOINTMENT OF BOARD LIAISON POSITIONS

- | | |
|----------------------------------|---------------|
| 12. Administration | Liaison _____ |
| 13. Fire Company: | Liaison _____ |
| 14. Police Department: | Liaison _____ |
| | _____ |
| 15. Pension Committee: | Liaison _____ |
| 16. Planning Commission: | Liaison _____ |
| 17. Historical Commission: | Liaison _____ |

18. Environmental Advisory Council Liaison _____
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19. Open Space Commission: Liaison _____
20. Phoenixville Area School Dist Liaison _____
21. Regional Planning: Delegate _____
Alternate Delegate _____
22. Regional Trail Committee..... Liaison _____
23. Tax Collection Liaison _____
24. Emergency Declaration Officer Primary _____
Alternate _____
25. Emergency Mgmt. Coordinator: ... _____
26. Deputy EM Coordinators: _____
27. Vacancy Board: Chair _____
28. Recycling Coordinator: _____

MOTION TO APPROVE AND ACCEPT APPOINTMENTS N O. 12 THROUGH 28 Motion ____ Second ____ Vote ____

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

PLANNING COMMISSION Motion ____ Second ____ Vote ____

Members, Planning Commission

Term(s) Expired December 2025: CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

VACANCIES:

ALTERNATE _____

RECOMMENDED FOR APPOINTMENT: Existing 4-year term expires 12/31/2029

MICHAEL PELLEGRINO, CURT ENGLISH _____

Current Members, Planning Commission

Barbara Cohen
TERM EXPIRES DECEMBER 31, 2025

Michael Pellegrino
TERM EXPIRES DECEMBER 31, 2025

Curt English
TERM EXPIRES DECEMBER 31, 2025

Vacancy - Alternate
TERM EXPIRES DECEMBER 31, 2025

David Demey
TERM EXPIRES DECEMBER 31, 2026

Peter Bigelow
TERM EXPIRES DECEMBER 31, 2026

Michael Bauer
TERM EXPIRES DECEMBER 31, 2027

Tom Gresko
TERM EXPIRES DECEMBER 31, 2027

April Goudie - Alternate
TERM EXPIRES DECEMBER 31, 2027

ZONING HEARING BOARD

Motion ____ Second ____ Vote ____

Members, Zoning Hearing Board

Term(s) Expired December 2025: JIM LOMBARDI

VACANCIES:

ALTERNATE

RECOMMENDED FOR APPOINTMENT: 3-year term expires 12/31/2028

KEVIN HYDE (Full Voting Member)

Current Members, Zoning Hearing Board

Sean Dempsey
TERM EXPIRES DECEMBER 2027

Kevin Hyde - Alternate
TERM EXPIRES DECEMBER 2027

Benjamin Suplick
TERM EXPIRES DECEMBER 2026

Vacancy - Alternate
TERM EXPIRES DECEMBER 2027

Jim Lombardi
TERM EXPIRES DECEMBER 2025

Patrick McKenna, Esq.
SOLICITOR

ENVIRONMENTAL ADVISORY COUNCIL

Motion ____ Second ____ Vote ____

Member, Environmental Advisory Council

Term(s) Expired December 2025:
GENSEMER

JONATHAN MEYERS, AMANDA

VACANCIES:

NONE

RECOMMENDED FOR APPOINTMENT: 3-Year term to expire 12/31/2028

JONATHAN MEYERS AMANDA GENSEMER ANDREW SHAW

Current Members, Environmental Advisory Council

Earl Cram
TERM EXPIRES DECEMBER 2027

Ann Lincoln- Alternate
TERM EXPIRES DECEMBER 2027

Jonathan Meyers
TERM EXPIRES DECEMBER 2025

Michelle Garg
TERM EXPIRES DECEMBER 2027

Amanda Gensemer
TERM EXPIRES DECEMBER 2025

April Goudie - Alternate
TERM EXPIRES DECEMBER 2026

Matt Putkoski
TERM EXPIRES DECEMBER 2027

Jeremie Lott - Alternate
TERM EXPIRES DECEMBER 2026

Charles Aquilina
TERM EXPIRES DECEMBER 2026

Karen Hilyard
TERM EXPIRES DECEMBER 2027

HISTORICAL COMMISSION

Motion ____ Second ____ Vote ____

Members, Historical Commission

Term(s) Expired December 20 25:

JOHN GREGORY, DOROTHY BEDFORD

VACANCIES : MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

DOROTHY BEDFORD

Current Members, Historical Commission

Vacancy

TERM EXPIRES DECEMBER 2027

John Gregory

TERM EXPIRES DECEMBER 2025

Peter Levin

TERM EXPIRES DECEMBER 2026

Vacancy

TERM EXPIRES DECEMBER 2027

Vacancy

TERM EXPIRES DECEMBER 2025

Vacancy- Alternate

TERM EXPIRES DECEMBER 2026

Vacancy

TERM EXPIRES DECEMBER 2027

Kahlil Hihi

TERM EXPIRES DECEMBER 2026

Vacancy- Alternate

TERM EXPIRES DECEMBER 2026

Dorothy Bedford

TERM EXPIRES DECEMBER 2025

David Kiefer

TERM EXPIRES DECEMBER 2026

OPEN SPACE COMMISSION

Motion ____ Second ____ Vote ____

Members, Open Space Commission

Term(s) Expired December 20 25:

Claudia Kiernan, Paul Peterson, Matthew Kline

VACANCIES : MEMBER (TERM EXPIRES DEC. 2025)

RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

PAUL PETERSON MATTHEW KLINE

Current Members, Open Space Commission

Joe Greco

TERM EXPIRES DECEMBER 2027

Claudia Kiernan

TERM EXPIRES DECEMBER 2025

Kathi Lex

TERM EXPIRES DECEMBER 2026

Tim McAvoy

TERM EXPIRES DECEMBER 2027

Paul Peterson - Alternate

TERM EXPIRES DECEMBER 2025

Vacancy- Alternate

TERM EXPIRES DECEMBER 2027

Matthew Kline

TERM EXPIRES DECEMBER 2025

APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS

Approval of 2026 administrative appointments until such time as amended by the Board of Supervisors:

Chief of Police	_____
Open Records Officer	_____
Alternate Open Records Officer	_____
Open Records Officer Police Dept.	_____
Alternate Open Records Officer Police Dept.	_____
VFSA Joint Board Member	_____
VFSA Board of Directors	_____
Tax Hearing Officer	_____
Township Roadmaster	_____
Township Engineer	_____
Township Traffic Engineer	_____
Township Solicitor	_____
Township Open Space Counsel	_____
Township Land Planner	_____
Zoning Hearing Board Solicitor & UCC Appeals Board Solicitor	_____
Zoning Officer / Building Code Official	_____
Building Inspector / Code Enforcement Officer / Alternate ZO & BCO	_____
Fire Marshal	_____
Deputy Fire Marshal(s)	_____
Fire Police Captain	_____

MOTION to Approve & Accept 2026 Administrative Appointments Motion ____ Second ____ Vote ____

Other motions :

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion ____ Second ____ Vote ____

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2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.
Motion___ Second ___ Vote ___
3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar.
Motion ___ Second ___ Vote ___
4. Motion to require that all expenditures in excess of _____ dollars (\$_____.00) must receive prior approval of the Board of Supervisors. Motion ___ Second ___ Vote ___
5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (IRS 2026 Business Mileage Rate \$0.725 /mile)
Motion ___ Second ___ Vote ___
6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (Board Member, Township Manager or Secretary) Motion ___ Second ___ Vote ___
7. Discussion on 2026 PSATS Conference and Delegation of Attendees
- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13th, 2026.
 - Motion Authorizing _____ to attend the 2026 PSATS Conference with overnight accommodations if requested.
Motion ___ Second ___ Vote ___
8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).
Motion ___ Second ___ Vote ___
9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.
Motion ___ Second ___ Vote ___
10. Motion to approve **Resolution No. 20 26-02**: Appointment of CPA. Motion ___ Second ___ Vote ___
11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.
Motion ___ Second ___ Vote ___
12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.
Motion ___ Second ___ Vote ___
13. Motion to approve **Resolution No. 2 026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.
Motion ___ Second ___ Vote ___
14. Motion to approve **Resolution No. 202 6-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.
Motion ___ Second ___ Vote ___
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15. Motion to approve **Resolution #202 6-07** Record Destruction
Motion ____ Second ____ Vote ____
16. Motion to approve **Resolution #202 6-08** Zoning Hearing Board Appointments
Motion ____ Second ____ Vote ____
17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.
Motion ____ Second ____ Vote ____

New Business

Public Comment

Adjourn