

**SCHUYLKILL TOWNSHIP**  
**BOARD OF SUPERVISORS ORGANIZATION MEETING AGENDA**  
Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.  
**ELECTION AND APPOINTMENTS - 2026**

- 1. Swearing-in of Newly Elected Officials**
- 2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.**
- 3. Call to Order and Pledge of Allegiance**
- 4. Roll Call**

**EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE**

<b>OFFICE</b>	<b>NOMINEE</b>
5. Board of Supervisors: Chairperson	Motion ____ Second ____ Vote ____
6. Board of Supervisors: Vice-Chairperson	Motion ____ Second ____ Vote ____

**AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.**

7. Board of Supervisors: Treasurer	Motion ____ Second ____ Vote ____
<b>a. Motion that bond be set at \$2,000,000 .00 - cost paid by the Township</b> Motion ____ Second ____ Vote ____	
8. Appoint Township Manager: .....	Motion ____ Second ____ Vote ____
9. Assistant Township Manager .....	Motion ____ Second ____ Vote ____
10. Township Secretary .....	Motion ____ Second ____ Vote ____
11. Assistant Township Secretary .....	Motion ____ Second ____ Vote ____

**PUBLIC COMMENT**

**APPOINTMENT OF BOARD LIAISON POSITIONS**

12. Administration .....	Liaison _____
13. Fire Company: .....	Liaison _____
14. Police Department: .....	Liaison _____ ..... _____
15. Pension Committee: .....	Liaison _____
16. Planning Commission: .....	Liaison _____
17. Historical Commission: .....	Liaison _____

**18.** Environmental Advisory CouncilLiaison \_\_\_\_\_

**19.** Open Space Commission:Liaison \_\_\_\_\_

**20.** Phoenixville Area School DistLiaison \_\_\_\_\_

**21.** Regional Planning: ..... Delegate \_\_\_\_\_

Alternate Delegate \_\_\_\_\_

**22.** Regional Trail Committee.....Liaison \_\_\_\_\_

**23.** Tax Collection .....Liaison \_\_\_\_\_

**24.** Emergency Declaration Officer Primary \_\_\_\_\_

Alternate \_\_\_\_\_

**25.** Emergency Mgmt. Coordinator: ... \_\_\_\_\_

**26.** Deputy EM Coordinators: ..... \_\_\_\_\_

**27.** Vacancy Board: ..... Chair \_\_\_\_\_

**28.** Recycling Coordinator: ..... \_\_\_\_\_

**MOTION TO APPROVE AND ACCEPT APPOINTMENTS N O. 12 THROUGH 28**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**APPOINTMENTS TO COMMITTEES AND COMMISSIONS**

**PLANNING COMMISSION**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Planning Commission

Term(s) Expired December 2025: CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

**VACANCIES:**

ALTERNATE

**RECOMMENDED FOR APPOINTMENT:** Existing 4-year term expires 12/31/2029

MICHAEL PELLEGRINO, CURT ENGLISH

**Current Members, Planning Commission**

Barbara Cohen

*TERM EXPIRES DECEMBER 31, 2025*

Michael Pellegrino

*TERM EXPIRES DECEMBER 31, 2025*

Curt English

*TERM EXPIRES DECEMBER 31, 2025*

Vacancy - Alternate

*TERM EXPIRES DECEMBER 31, 2025*

David Demey

*TERM EXPIRES DECEMBER 31, 2026*

Peter Bigelow

*TERM EXPIRES DECEMBER 31, 2026*

Michael Bauer

*TERM EXPIRES DECEMBER 31, 2027*

Tom Gresko

*TERM EXPIRES DECEMBER 31, 2027*

April Goudie - Alternate

*TERM EXPIRES DECEMBER 31, 2027*

**ZONING HEARING BOARD**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Members, Zoning Hearing Board

**Term(s) Expired December 2025:** JIM LOMBARDI

**VACANCIES:**

ALERTNATE

**RECOMMENDED FOR APPOINTMENT:** 3-year term expires 12/31/2028

KEVIN HYDE (Full Voting Member)

**Current Members, Zoning Hearing Board**

Sean Dempsey  
*TERM EXPIRES DECEMBER 2027*

Vacancy - Alternate  
*TERM EXPIRES DECEMBER 2027*

Kevin Hyde - Alternate  
*TERM EXPIRES DECEMBER 2027*

Jim Lombardi  
*TERM EXPIRES DECEMBER 2025*

Benjamin Suplick  
*TERM EXPIRES DECEMBER 2026*

Patrick McKenna, Esq.  
*SOLICITOR*

**ENVIRONMENTAL ADVISORY COUNCIL**

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

Member, Environmental Advisory Council

**Term(s) Expired December 2025:**  
JONATHAN MEYERS, AMANDA GENSEMER

**VACANCIES:**  
NONE

**RECOMMENDED FOR APPOINTMENT:** 3-Year term to expire 12/31/2028

JONATHAN MEYERS      AMANDA GENSEMER      ANDREW SHAW

**Current Members, Environmental Advisory Council**

Earl Cram  
*TERM EXPIRES DECEMBER 2027*

Michelle Garg  
*TERM EXPIRES DECEMBER 2027*

Matt Putkoski  
*TERM EXPIRES DECEMBER 2027*

Karen Hilyard  
*TERM EXPIRES DECEMBER 2027*

Ann Lincoln- Alternate  
*TERM EXPIRES DECEMBER 2027*

Amanda Gensemer  
*TERM EXPIRES DECEMBER 2025*

Jeremie Lott - Alternate  
*TERM EXPIRES DECEMBER 2026*

Jonathan Meyers  
*TERM EXPIRES DECEMBER 2025*

April Goudie - Alternate  
*TERM EXPIRES DECEMBER 2026*

Charles Aquilina  
*TERM EXPIRES DECEMBER 2026*

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**HISTORICAL COMMISSION**

Motion  Second  Vote

Members, Historical Commission

Term(s) Expired December 20 25:

JOHN GREGORY, DOROTHY BEDFORD

VACANCIES: MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

DOROTHY BEDFORD

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**Current Members, Historical Commission**

Vacancy TERM EXPIRES DECEMBER 2027	John Gregory TERM EXPIRES DECEMBER 2025	Peter Levin TERM EXPIRES DECEMBER 2026
Vacancy TERM EXPIRES DECEMBER 2027	Vacancy TERM EXPIRES DECEMBER 2025	Vacancy- Alternate TERM EXPIRES DECEMBER 2026
Vacancy TERM EXPIRES DECEMBER 2027	Kahlil Hihi TERM EXPIRES DECEMBER 2026	Vacancy- Alternate TERM EXPIRES DECEMBER 2026
Dorothy Bedford TERM EXPIRES DECEMBER 2025	David Kiefer TERM EXPIRES DECEMBER 2026	

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**OPEN SPACE COMMISSION**

Motion  Second  Vote

Members, Open Space Commission

Term(s) Expired December 20 25:

Claudia Kiernan, Paul Peterson, Matthew Kline

VACANCIES: MEMBER (TERM EXPIRES DEC. 2025)

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RECOMMENDED FOR APPOINTMENT : 3-Year term to expire 12/31/2028

PAUL PETERSON      MATTHEW KLINE

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**Current Members, Open Space Commission**

Joe Greco TERM EXPIRES DECEMBER 2027	Claudia Kiernan TERM EXPIRES DECEMBER 2025	Kathi Lex TERM EXPIRES DECEMBER 2026
Tim McAvoy TERM EXPIRES DECEMBER 2027	Paul Peterson - Alternate TERM EXPIRES DECEMBER 2025	
Vacancy- Alternate TERM EXPIRES DECEMBER 2027	Matthew Kline TERM EXPIRES DECEMBER 2025	

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**APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS**

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**Approval of 2026 administrative appointments until such time as amended by the Board of  
Supervisors:**

Chief of Police \_\_\_\_\_  
Open Records Officer \_\_\_\_\_  
Alternate Open Records  
Officer \_\_\_\_\_  
Open Records Officer Police  
Dept. \_\_\_\_\_  
Alternate Open Records  
Officer Police Dept. \_\_\_\_\_  
VFSA Joint Board Member \_\_\_\_\_  
VFSA Board of Directors \_\_\_\_\_  
Tax Hearing Officer \_\_\_\_\_  
Township Roadmaster \_\_\_\_\_  
Township Engineer \_\_\_\_\_  
Township Traffic Engineer \_\_\_\_\_  
Township Solicitor \_\_\_\_\_  
Township Open Space  
Counsel \_\_\_\_\_  
Township Land Planner \_\_\_\_\_  
Zoning Hearing Board \_\_\_\_\_  
Solicitor & UCC Appeals  
Board Solicitor \_\_\_\_\_  
Zoning Officer / Building Code  
Official \_\_\_\_\_  
Building Inspector / \_\_\_\_\_  
Code Enforcement Officer /  
Alternate ZO & BCO \_\_\_\_\_  
Fire Marshal \_\_\_\_\_  
Deputy Fire Marshal(s) \_\_\_\_\_  
Fire Police Captain \_\_\_\_\_

**MOTION to Approve & Accept 2026 Administrative Appointments** Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

**Other motions :**

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion \_\_\_\_ Second \_\_\_\_ Vote \_\_\_\_

2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.

Motion  Second  Vote

3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar.

Motion  Second  Vote

4. Motion to require that all expenditures in excess of \_\_\_\_\_ dollars (\$\_\_\_\_\_.00) must receive prior approval of the Board of Supervisors. Motion  Second  Vote

5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (IRS 2026 Business Mileage Rate \$0.725 /mile)

Motion  Second  Vote

6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (Board Member, Township Manager or Secretary) Motion  Second  Vote

7. Discussion on 2026 PSATS Conference and Delegation of Attendees

- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13<sup>th</sup>, 2026.
- Motion Authorizing \_\_\_\_\_ to attend the 2026 PSATS Conference with overnight accommodations if requested.

Motion  Second  Vote

8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).

Motion  Second  Vote

9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.

Motion  Second  Vote

10. Motion to approve **Resolution No. 2026-02**: Appointment of CPA. Motion  Second  Vote

11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.

Motion  Second  Vote

12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.

Motion  Second  Vote

13. Motion to approve **Resolution No. 2026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.

Motion  Second  Vote

14. Motion to approve **Resolution No. 2026-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.

Motion  Second  Vote

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- 15. Motion to approve **Resolution #202 6-07** Record Destruction  
Motion    Second    Vote
- 16. Motion to approve **Resolution #202 6-08** Zoning Hearing Board Appointments  
Motion    Second    Vote
- 17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.  
*Motion    Second    Vote*

**New Business**

**Public Comment**

**Adjourn**