

SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING AGENDA

Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.

ELECTION AND APPOINTMENTS – 2026

1. Swearing-in of Newly Elected Officials
2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.
3. Call to Order and Pledge of Allegiance
4. Roll Call

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

OFFICE	NOMINEE	
5. Board of Supervisors:.....	Chairperson _____	<i>Motion _____ Second _____ Vote _____</i>
6. Board of Supervisors:.....	Vice-Chairperson _____	<i>Motion _____ Second _____ Vote _____</i>

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

7. Board of Supervisors: Treasurer	_____	<i>Motion _____ Second _____ Vote _____</i>
a. Motion that bond be set at \$2,000,000.00 - cost paid by the Township	_____	<i>Motion _____ Second _____ Vote _____</i>
8. Appoint Township Manager:.....	_____	<i>Motion _____ Second _____ Vote _____</i>
9. Assistant Township Manager	_____	<i>Motion _____ Second _____ Vote _____</i>
10. Township Secretary	_____	<i>Motion _____ Second _____ Vote _____</i>
11. Assistant Township Secretary	_____	<i>Motion _____ Second _____ Vote _____</i>

PUBLIC COMMENT

APPOINTMENT OF BOARD LIAISON POSITIONS

12. Administration.....	Liaison _____
13. Fire Company:.....	Liaison _____
14. Police Department:.....	Liaison _____
.....	_____
15. Pension Committee:	Liaison _____
16. Planning Commission:	Liaison _____
17. Historical Commission:.....	Liaison _____
18. Environmental Advisory Council...Liaison	_____
19. Open Space Commission:	Liaison _____
20. Phoenixville Area School Dist..Liaison	_____
21. Regional Planning:	Delegate _____
	Alternate Delegate _____
22. Regional Trail Committee.....	Liaison _____
23. Tax Collection	Liaison _____
24. Emergency Declaration Officer....	Primary _____

Alternate _____

25. Emergency Mgmt. Coordinator: _____
26. Deputy EM Coordinators: _____
27. Vacancy Board: Chair _____
28. Recycling Coordinator: _____

MOTION TO APPROVE AND ACCEPT APPOINTMENTS NO. 12 THROUGH 28

Motion _____ Second _____ Vote _____

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

PLANNING COMMISSION

Motion _____ Second _____ Vote _____

Members, Planning Commission

Term(s) Expired December 2025: CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

VACANCIES: ALTERNATE

RECOMMENDED FOR APPOINTMENT: *Existing 4-year term expires 12/31/2029*

MICHAEL PELLEGRINO, CURT ENGLISH

Current Members, Planning Commission

Barbara Cohen <i>TERM EXPIRES DECEMBER 31, 2025</i>	Vacancy - Alternate <i>TERM EXPIRES DECEMBER 31, 2025</i>	Michael Bauer <i>TERM EXPIRES DECEMBER 31, 2027</i>
Michael Pellegrino <i>TERM EXPIRES DECEMBER 31, 2025</i>	David Demey <i>TERM EXPIRES DECEMBER 31, 2026</i>	Tom Gresko <i>TERM EXPIRES DECEMBER 31, 2027</i>
Curt English <i>TERM EXPIRES DECEMBER 31, 2025</i>	Peter Bigelow <i>TERM EXPIRES DECEMBER 31, 2026</i>	April Goudie - Alternate <i>TERM EXPIRES DECEMBER 31, 2027</i>

ZONING HEARING BOARD

Motion _____ Second _____ Vote _____

Members, Zoning Hearing Board

Term(s) Expired December 2025: JIM LOMBARDI

VACANCIES: ALERTNATE

RECOMMENDED FOR APPOINTMENT: *3-year term expires 12/31/2028*

KEVIN HYDE (Full Voting Member)

Current Members, Zoning Hearing Board

Sean Dempsey
TERM EXPIRES DECEMBER 2027

Kevin Hyde - Alternate
TERM EXPIRES DECEMBER 2027

Benjamin Suplick
TERM EXPIRES DECEMBER 2026

Vacancy – Alternate
TERM EXPIRES DECEMBER 2027

Jim Lombardi
TERM EXPIRES DECEMBER 2025

Patrick McKenna, Esq.
SOLICITOR

ENVIRONMENTAL ADVISORY COUNCIL

Motion _____ Second _____ Vote _____

Member, Environmental Advisory Council

Term(s) Expired December 2025: JONATHAN MEYERS, AMANDA GENSEMER

VACANCIES: NONE

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

JONATHAN MEYERS AMANDA GENSEMER ANDREW SHAW

Current Members, Environmental Advisory Council

Earl Cram
TERM EXPIRES DECEMBER 2027

Ann Lincoln- Alternate
TERM EXPIRES DECEMBER 2027

Jonathan Meyers
TERM EXPIRES DECEMBER 2025

Michelle Garg
TERM EXPIRES DECEMBER 2027

Amanda Gensemer
TERM EXPIRES DECEMBER 2025

April Goudie – Alternate
TERM EXPIRES DECEMBER 2026

Matt Putkoski
TERM EXPIRES DECEMBER 2027

Jeremie Lott – Alternate
TERM EXPIRES DECEMBER 2026

Charles Aquilina
TERM EXPIRES DECEMBER 2026

Karen Hilyard
TERM EXPIRES DECEMBER 2027

HISTORICAL COMMISSION

Motion _____ Second _____ Vote _____

Members, Historical Commission

Term(s) Expired December 2025: JOHN GREGORY, DOROTHY BEDFORD

VACANCIES: MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

DOROTHY BEDFORD

Current Members, Historical Commission

Vacancy
TERM EXPIRES DECEMBER 2027

John Gregory
TERM EXPIRES DECEMBER 2025

Peter Levin
TERM EXPIRES DECEMBER 2026

Vacancy
TERM EXPIRES DECEMBER 2027

Vacancy
TERM EXPIRES DECEMBER 2025

Vacancy- Alternate
TERM EXPIRES DECEMBER 2026

Vacancy
TERM EXPIRES DECEMBER 2027

Kahlil Hihi
TERM EXPIRES DECEMBER 2026

Vacancy- Alternate
TERM EXPIRES DECEMBER 2026

Dorothy Bedford

TERM EXPIRES DECEMBER 2025

David Kiefer

TERM EXPIRES DECEMBER 2026

OPEN SPACE COMMISSION

Motion ____ Second ____ Vote ____

Members, Open Space Commission

Term(s) Expired December 2025: Claudia Kiernan, Paul Peterson, Matthew Kline

VACANCIES: MEMBER (TERM EXPIRES DEC. 2025)

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

PAUL PETERSON

MATTHEW KLINE

Current Members, Open Space Commission

Joe Greco

TERM EXPIRES DECEMBER 2027

Claudia Kiernan

TERM EXPIRES DECEMBER 2025

Kathi Lex

TERM EXPIRES DECEMBER 2026

Tim McAvoy

TERM EXPIRES DECEMBER 2027

Paul Peterson - Alternate

TERM EXPIRES DECEMBER 2025

Vacancy- Alternate

TERM EXPIRES DECEMBER 2027

Matthew Kline

TERM EXPIRES DECEMBER 2025

APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS

Approval of 2026 administrative appointments until such time as amended by the Board of Supervisors:

Chief of Police

Open Records Officer

Alternate Open Records Officer

Open Records Officer Police

Dept.

Alternate Open Records Officer

Police Dept.

VFSA Joint Board Member

VFSA Board of Directors

Tax Hearing Officer

Township Roadmaster

Township Engineer

Township Traffic Engineer

Township Solicitor

Township Open Space Counsel

Township Land Planner _____
Zoning Hearing Board Solicitor & _____
UCC Appeals Board Solicitor _____
Zoning Officer / Building Code
Official _____
Building Inspector / _____
Code Enforcement Officer /
Alternate ZO & BCO _____
Fire Marshal _____
Deputy Fire Marshal(s) _____
Fire Police Captain _____

MOTION to Approve & Accept 2026 Administrative Appointments

Motion _____ Second _____ Vote _____

Other motions:

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion _____ Second _____ Vote _____

2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.

Motion _____ Second _____ Vote _____

3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar. *Motion _____ Second _____ Vote _____*

4. Motion to require that all expenditures in excess of _____ dollars (\$_____.00) must receive prior approval of the Board of Supervisors. *Motion _____ Second _____ Vote _____*

5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (*IRS 2026 Business Mileage Rate \$0.725 / mile*) *Motion _____ Second _____ Vote _____*

6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (*Board Member, Township Manager or Secretary*) *Motion _____ Second _____ Vote _____*

7. Discussion on 2026 PSATS Conference and Delegation of Attendees

- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13th, 2026.
- Motion Authorizing _____ to attend the 2026 PSATS Conference with overnight accommodations if requested.

Motion _____ Second _____ Vote _____

8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).
Motion _____ Second _____ Vote _____
9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.
Motion _____ Second _____ Vote _____
10. Motion to approve **Resolution No. 2026-02**: Appointment of CPA.
Motion _____ Second _____ Vote _____
11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.
Motion _____ Second _____ Vote _____
12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.
Motion _____ Second _____ Vote _____
13. Motion to approve **Resolution No. 2026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.
Motion _____ Second _____ Vote _____
14. Motion to approve **Resolution No. 2026-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.
Motion _____ Second _____ Vote _____
15. Motion to approve **Resolution #2026-07** Record Destruction
Motion _____ Second _____ Vote _____
16. Motion to approve **Resolution #2026-08** Zoning Hearing Board Appointments
Motion _____ Second _____ Vote _____
17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.
Motion _____ Second _____ Vote _____

New Business

Public Comment

Adjourn