

**SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING AGENDA**

Monday, January 5, 2026 ♦ Meeting begins at 7:00 p.m.

ELECTION AND APPOINTMENTS – 2026

1. Swearing-in of Newly Elected Officials
2. The Township Special Counsel shall act as temporary chairman for the purpose of organization.
3. Call to Order and Pledge of Allegiance
4. Roll Call

EACH OFFICE REQUIRES A MOTION, A SECOND AND A VOTE

OFFICE	NOMINEE	
5. Board of Supervisors:..... Chairperson	_____	<i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____
6. Board of Supervisors: Vice-Chairperson	_____	<i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____

AT THIS TIME THE ORGANIZATION MEETING IS RUN BY THE APPOINTED CHAIRPERSON.

- | | | |
|--|-------|--|
| 7. Board of Supervisors: Treasurer | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |
| a. Motion that bond be set at \$2,000,000.00 - cost paid by the Township | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |
| 8. Appoint Township Manager:..... | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |
| 9. Assistant Township Manager | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |
| 10. Township Secretary | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |
| 11. Assistant Township Secretary | _____ | <i>Motion</i> ____ <i>Second</i> ____ <i>Vote</i> ____ |

PUBLIC COMMENT

APPOINTMENT OF BOARD LIAISON POSITIONS

- | | |
|--|-------|
| 12. Administration..... Liaison | _____ |
| 13. Fire Company:..... Liaison | _____ |
| 14. Police Department:..... Liaison | _____ |
| | _____ |
| 15. Pension Committee:..... Liaison | _____ |
| 16. Planning Commission:..... Liaison | _____ |
| 17. Historical Commission:..... Liaison | _____ |
| 18. Environmental Advisory Council... Liaison | _____ |
| 19. Open Space Commission:..... Liaison | _____ |
| 20. Phoenixville Area School Dist.. Liaison | _____ |
| 21. Regional Planning:..... Delegate | _____ |
| Alternate Delegate | _____ |
| 22. Regional Trail Committee..... Liaison | _____ |
| 23. Tax Collection | _____ |
| 24. Emergency Declaration Officer..... Primary | _____ |

Alternate _____

25. Emergency Mgmt. Coordinator:..... _____

26. Deputy EM Coordinators:..... _____

27. Vacancy Board:..... Chair _____

28. Recycling Coordinator:..... _____

MOTION TO APPROVE AND ACCEPT APPOINTMENTS NO. 12 THROUGH 28

Motion ____ *Second* ____ *Vote* ____

APPOINTMENTS TO COMMITTEES AND COMMISSIONS

PLANNING COMMISSION

Motion ____ *Second* ____ *Vote* ____

Members, Planning Commission

Term(s) Expired December 2025: CURT ENGLISH, BARBARA COHEN, MICHAEL PELLEGRINO

VACANCIES: ALTERNATE

RECOMMENDED FOR APPOINTMENT: *Existing 4-year term expires 12/31/2029*

MICHAEL PELLEGRINO, CURT ENGLISH

Current Members, Planning Commission

Barbara Cohen
TERM EXPIRES DECEMBER 31, 2025

Vacancy - Alternate
TERM EXPIRES DECEMBER 31, 2025

Michael Bauer
TERM EXPIRES DECEMBER 31, 2027

Michael Pellegrino
TERM EXPIRES DECEMBER 31, 2025

David Demey
TERM EXPIRES DECEMBER 31, 2026

Tom Gresko
TERM EXPIRES DECEMBER 31, 2027

Curt English
TERM EXPIRES DECEMBER 31, 2025

Peter Bigelow
TERM EXPIRES DECEMBER 31, 2026

April Goudie - Alternate
TERM EXPIRES DECEMBER 31, 2027

ZONING HEARING BOARD

Motion ____ *Second* ____ *Vote* ____

Members, Zoning Hearing Board

Term(s) Expired December 2025: JIM LOMBARDI

VACANCIES: ALTERNATE

RECOMMENDED FOR APPOINTMENT: *3-year term expires 12/31/2028*

KEVIN HYDE (Full Voting Member)

Current Members, Zoning Hearing Board

Sean Dempsey
TERM EXPIRES DECEMBER 2027

Kevin Hyde - Alternate
TERM EXPIRES DECEMBER 2027

Benjamin Suplick
TERM EXPIRES DECEMBER 2026

Vacancy – Alternate
TERM EXPIRES DECEMBER 2027

Jim Lombardi
TERM EXPIRES DECEMBER 2025

Patrick McKenna, Esq.
SOLICITOR

ENVIRONMENTAL ADVISORY COUNCIL

Motion ____ Second ____ Vote ____

Member, Environmental Advisory Council

Term(s) Expired December 2025: JONATHAN MEYERS, AMANDA GENSEMER

VACANCIES: NONE

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

JONATHAN MEYERS AMANDA GENSEMER ANDREW SHAW

Current Members, Environmental Advisory Council

Earl Cram
TERM EXPIRES DECEMBER 2027

Ann Lincoln- Alternate
TERM EXPIRES DECEMBER 2027

Jonathan Meyers
TERM EXPIRES DECEMBER 2025

Michelle Garg
TERM EXPIRES DECEMBER 2027

Amanda Gensemer
TERM EXPIRES DECEMBER 2025

April Goudie – Alternate
TERM EXPIRES DECEMBER 2026

Matt Putkoski
TERM EXPIRES DECEMBER 2027

Jeremie Lott – Alternate
TERM EXPIRES DECEMBER 2026

Charles Aquilina
TERM EXPIRES DECEMBER 2026

Karen Hilyard
TERM EXPIRES DECEMBER 2027

HISTORICAL COMMISSION

Motion ____ Second ____ Vote ____

Members, Historical Commission

Term(s) Expired December 2025: JOHN GREGORY, DOROTHY BEDFORD

VACANCIES: MEMBER, MEMBER, MEMBER, MEMBER, VACANCY, VACANCY

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

DOROTHY BEDFORD

Current Members, Historical Commission

Vacancy
TERM EXPIRES DECEMBER 2027

John Gregory
TERM EXPIRES DECEMBER 2025

Peter Levin
TERM EXPIRES DECEMBER 2026

Vacancy
TERM EXPIRES DECEMBER 2027

Vacancy
TERM EXPIRES DECEMBER 2025

Vacancy- Alternate
TERM EXPIRES DECEMBER 2026

Vacancy
TERM EXPIRES DECEMBER 2027

Kahlil Hihi
TERM EXPIRES DECEMBER 2026

Vacancy- Alternate
TERM EXPIRES DECEMBER 2026

Dorothy Bedford
TERM EXPIRES DECEMBER 2025

David Kiefer
TERM EXPIRES DECEMBER 2026

OPEN SPACE COMMISSION

Motion ____ Second ____ Vote ____

Members, Open Space Commission

Term(s) Expired December 2025: Claudia Kiernan, Paul Peterson, Matthew Kline

VACANCIES: MEMBER (TERM EXPIRES DEC. 2025)

RECOMMENDED FOR APPOINTMENT: *3-Year term to expire 12/31/2028*

PAUL PETERSON MATTHEW KLINE

Current Members, Open Space Commission

Joe Greco
TERM EXPIRES DECEMBER 2027

Claudia Kiernan
TERM EXPIRES DECEMBER 2025

Kathi Lex
TERM EXPIRES DECEMBER 2026

Tim McAvoy
TERM EXPIRES DECEMBER 2027

Paul Peterson - Alternate
TERM EXPIRES DECEMBER 2025

Vacancy– Alternate
TERM EXPIRES DECEMBER 2027

Matthew Kline
TERM EXPIRES DECEMBER 2025

APPOINTMENT AND RECOGNITION OF ADMINISTRATIVE POSITIONS

Approval of 2026 administrative appointments until such time as amended by the Board of Supervisors:

Chief of Police	_____
Open Records Officer	_____
Alternate Open Records Officer	_____
Open Records Officer Police Dept.	_____
Alternate Open Records Officer Police Dept.	_____
VFSA Joint Board Member	_____
VFSA Board of Directors	_____
Tax Hearing Officer	_____
Township Roadmaster	_____
Township Engineer	_____
Township Traffic Engineer	_____
Township Solicitor	_____
Township Open Space Counsel	_____

Township Land Planner

Zoning Hearing Board Solicitor &

UCC Appeals Board Solicitor

Zoning Officer / Building Code
Official

Building Inspector /

Code Enforcement Officer /

Alternate ZO & BCO

Fire Marshal

Deputy Fire Marshal(s)

Fire Police Captain

MOTION to Approve & Accept 2026 Administrative Appointments

Motion ____ *Second* ____ *Vote* ____

Other motions:

1. Motion to Approve Memorandum of Understanding Terms of Employment for Chief of Police William Fitzsimmons for a term of January 5, 2026 to January 4, 2027.

Motion ____ *Second* ____ *Vote* ____

2. Motion to award Traffic Signal Maintenance Bid to Charles A. Higgins & Sons, Inc. in the amount of \$4,320.00.

Motion ____ *Second* ____ *Vote* ____

3. Motion to advertise the dates of the 2026 Board of Supervisor Meetings as well as Board of Supervisors Work Sessions, Environmental Advisory Council, Historical Commission, Open Space Commission, Planning Commission, Phoenixville Regional Planning Committee and Zoning Hearing Board meetings as presented on the 2026 calendar.

Motion ____ *Second* ____ *Vote* ____

4. Motion to require that all expenditures in excess of _____ dollars (\$_____.00) must receive prior approval of the Board of Supervisors.

Motion ____ *Second* ____ *Vote* ____

5. Motion to set township mileage reimbursement rate for 2026 at \$0.725 per mile. (*IRS 2026 Business Mileage Rate \$0.725 / mile*)

Motion ____ *Second* ____ *Vote* ____

6. Motion to appoint Voting Delegate & Alternate Voting Delegate to PSATS Conference April 19-22, 2026 (*Board Member, Township Manager or Secretary*)

Motion ____ *Second* ____ *Vote* ____

7. Discussion on 2026 PSATS Conference and Delegation of Attendees

- The 2026 PSATS Conference is scheduled for April 19-22 at the Hershey Lodge, registration opens on January 13th, 2026.
- Motion Authorizing _____ to attend the 2026 PSATS Conference with overnight accommodations if requested.

Motion ____ *Second* ____ *Vote* ____

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8. Motion to approve the list of activities of the Valley Forge Volunteer Fire Company and Fire Police for 2026. (For insurance purposes.).
Motion ____ *Second* ____ *Vote* ____
9. Motion to approve **Resolution No. 2026-01** Depositories and Signatories.
Motion ____ *Second* ____ *Vote* ____
10. Motion to approve **Resolution No. 2026-02:** Appointment of CPA. *Motion* ____ *Second* ____ *Vote* ____
11. Motion to approve **Resolution No. 2026-03** 2026 Township Fee Schedule.
Motion ____ *Second* ____ *Vote* ____
12. Motion to approve **Resolution No. 2026-04** Emergency Services Provision.
Motion ____ *Second* ____ *Vote* ____
13. Motion to approve **Resolution No. 2026-05** Affirmation of Code of Conduct for Supervisors of Schuylkill Township.
Motion ____ *Second* ____ *Vote* ____
14. Motion to approve **Resolution No. 2026-06** Establishing Procedures and Rules for Compliance with the Pennsylvania Right-To-Know Law.
Motion ____ *Second* ____ *Vote* ____
15. Motion to approve **Resolution #2026-07** Record Destruction
Motion ____ *Second* ____ *Vote* ____
16. Motion to approve **Resolution #2026-08** Zoning Hearing Board Appointments
Motion ____ *Second* ____ *Vote* ____
17. Motion to approve **Resolution #2026-09** Act 140 of 2024 Fire Tax.
Motion ____ *Second* ____ *Vote* ____

New Business

Public Comment

Adjourn