

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 04/12/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
*Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org***

Call to Order: A regular meeting of the Schuylkill Township Board of Supervisors was called to order at 7:20 PM on Wednesday, April 12, 2023 by Robert Cooney, Chairperson.

Supervisors Present:

Robert Cooney, Chairperson
Martha Majewski, Vice-Chairperson
Mark Donovan, Member
Susan Guerette, Member
Danielle Jouenne, Member

Absent:

None

Others in Attendance:

Laurie Getz, Township Manager
William Brennan, Esq., Township Solicitor
Paul Boettinger, PE, T&M Associates (Township Engineer)
Lt. William Fitzsimmons
Tina Stephens, Township Secretary

Announcement of Executive Session(s)

Supervisor Cooney announced executive sessions were held March 21, 2023, and this evening, April 12th prior to the meeting to discuss property acquisition and potential litigation.

REGULAR BUSINESS MEETING

Consent Agenda

- Acceptance of the Minutes of the Board of Supervisors March 8, 2023 Business Meeting.
 - All departmental, committee, commission, and council reports as posted and received by the Board of Supervisors for the month of March 2023.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Donovan* the Board of Supervisors of Schuylkill Township unanimously approved and accepted the Consent Agenda.

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Treasurer's Report and Payment of Bills

Consideration of Acceptance of Treasurer's Report for period ending March 31, 2023

Ms. Getz reviewed the Treasurer's report, saying the month of March had a General Fund Balance of just over \$4 million. We are currently at 25% revenue and 18% expenses.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the Treasurer's Report for Period Ending March 31, 2023.

Approval of Disbursements dated April 12, 2023

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the disbursements dated April 12, 2023.

BOARD DISCUSSION ITEMS

Subdivision/Land Development

Zoning Hearing Board Application: 40 Creek Road

Ms. Getz explained the application was before the Zoning Hearing Board on Monday, April 10th. The record remains open for the Board to decide if they would like to oppose the application or remain neutral. Attorney Marc Jonas with Eastburn and Gray, representing the applicant, provided an overview of the application. The applicant is seeking a variance to construct a 30'x 40' single-family home. The Board took no position.

Sue Arenschiold commented on the lot size.

Zoning Hearing Board Application: 5 Campbell Lane

On behalf of the applicant, Attorney Thomas McCabe with O'Donnell, Weiss & Mattei provided a brief summary of the application. The applicant is proposing to convert congregate care use to multi-family 7 units. The Board questioned the size of units and the number of parking spaces. The Board took no action.

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Zoning Hearing Board Application: 116 Byrne Drive

Ms. Getz explained the applicant is seeking relief to the setback requirements and structure size to construct a two-car garage. The Board took no action.

Old Business

Update on Paul Lemen Drive Project

Paul Boettinger, Township Engineer stated on February 28th a site meeting with representatives from DOLI, Township Roadmaster and T&M Engineering reviewed the existing condition of Paul Lemen Drive in preparation for the final paving.

New Business

Motion to Approve Charles Aquilina as Alternate Member of the Environmental Advisory Council with a Term Expire December 31, 2024

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Guerette* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Charles Aquilina as Alternate Member of the Environmental Advisory Council with a term expire December 31, 2024.

Authorize Advertisement to Bid 2023 Bituminous Seal Coat Road Project

Ms. Getz mentioned bituminous is commonly known as oil and chip. The Township roads are Clothier Springs, Diamond Rock and Ashenfelter. Depending on bids received we may need to prioritize which roads will be done this year.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED advertisement to bid 2023 Bituminous Seal Coat Road project.

Discussion on 2023 Road Department Curb Replacement/Repair Project

Nick Cinciripino, Roadmaster mentioned this is a budgeted project. The area of work is 23 and 44 Rossiter Avenue.

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Authorize the Exoneration of Uncollectable Real Estate Property Tax Liens in the amount of \$484.56 per request from Chester County Tax Claim Bureau

Ms. Getz explained this is a request from Chester County Tax Claim where they identify properties where real estate taxes are uncollectible. These are mobile homes that have been removed from lots.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Jouenne* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED exoneration of uncollectable real estate property tax liens in the amount of \$484.56.

Consideration of Approval of Encore Property Services Quote in the amount of \$10,000 for exterior painting of old Township Building

Ms. Getz explained this is to paint all the exterior wood of the building, the work includes power washing, repair/replace of decayed wood.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Encore Property Services quote in the amount of \$10,000 for exterior painting of the old Township building.

Consideration of Approval of DOLI Construction Change Order #2 in the amount of \$17,213.85 for the Paul Lemen Drive Project

Mr. Boettinger explained during construction there were utilities marked in the field that were in conflict. This required modifications to an inlet box, excavation and water service relocation.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED DOLI Construction Change Order #2 in the amount of \$17,213.85 for the Paul Lemen Drive project.

Consideration of Approval of Cook's Service Co. Proposal in the amount of \$8,940.00 for replacement of two (2) HVAC condensing units that service the meeting room and hallway areas.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Donovan* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Cook's Service Co. proposal in the amount of \$8,940.00 for replacement of two HVAC condensing units.

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Consideration of Approval to purchase 2023 Ford Interceptor for the Police Department in the amount of \$41,600.00 and upfitting costs in the amount of \$17,211.66 for a total cost of \$58,811.66.

Ms. Getz explained the police are requesting to purchase a new vehicle. The EAC is recommending a hybrid. Lieutenant Fitzsimmons reviewed the maintenance records of current hybrid vehicle and explained that Chief Frye is requesting approval to purchase the non-hybrid vehicle due to performance issues of current hybrid in fleet.

Lieutenant Fitzsimmons wanted to remind everyone to please lock their vehicles at night. They have recent reports of items being stolen from unlocked vehicles.

Sue Arenschiold, commented as to not being in favor of a hybrid vehicle to consider a full electric.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Jouenne* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED purchase of 2023 Ford Interceptor for the Police Department in the amount of \$41,600 and upfitting costs in the amount of \$17,211.66 for a total cost of \$58,811.66.

Review of 2023 PSATS Proposed Bylaws Changes, Nominations Report, and Resolutions

Ms. Getz explained this is what PSATS uses to shape their legislative agenda. Voting on the proposed resolutions doesn't put any policy into place but gives direction from which the members want them to advocate. The Board agreed to have Ms. Getz vote as PSATS recommends except for resolution #23-20.

Two-Minute Reports

Supervisor Donovan mentioned Planning Commission continues discussions with Pohlig Builders.

Supervisor Guerette mentioned the EAC is having a litter cleanup on Pothouse Road on April 22nd beginning at 8 am. They will meet on West Evergreen Drive.

Supervisor Jouenne mentioned the Phoenixville Regional Planning Committee met on March 29th topic of discussion was a Timber Harvest ordinance.

Supervisor Majewski mentioned the Historical Commission continues their discussions on historic districts.

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Supervisor Cooney mentioned he will be meeting with the Police Department tomorrow and the Fire Department next week.

Evan Taylor, Fire Chief - Valley Forge Volunteer Fire Company reported they had 30 fire calls and 223 EMS calls for the month of March. This is nine municipalities being served with an average of 11 members responding per call. There were 278 hours in training for the month. As a reminder to everyone, they have been exercising the Open Burning Ordinance in the Township.

Township Manager Ms. Getz mentioned the Township received notification from Chester County of a temporary bridge closure on Valley Forge Road over French Creek. Temporary closure to start April 24th for general maintenance repairs with expected completion in eight weeks.

Paul Boettinger, Township Engineer mentioned they are working on the MS4 permit that is due September 30th.

Additional Business

Discussion on Agenda items for upcoming Workshop Meeting(s)

A workshop meeting will be held on April 27th at 7:00 pm. Items to be discussed are 2023 road paving & stormwater project and municipal complex feasibility study.

Announcements

Tom Fortmann announced the Valley Forge Volunteer Fire Company Car Show & Swap Meet is May 27, 2023 from 8:30 am to 2:30 pm. (rain date May 29, 2023) will be held at The Grove, 630 Valley Park Road, Phoenixville PA.

Supervisor Majewski announced Cones with a Cop will be held on June 22nd from 6:00-8:00pm. The event will take place at the rear of the Township Building.

Public Comment

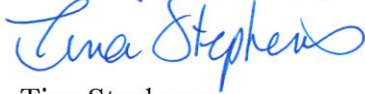
None

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Adjourn

There being no further business before the Board, the public meeting was adjourned at 8:50 PM.
Upon **motion** by Supervisor Cooney, seconded by Supervisor Donovan and unanimously passed.

Respectfully submitted,



Tina Stephens
Township Secretary