

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460

Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Call to Order: A regular meeting of the Schuylkill Township Board of Supervisors was called to order at 7:22 PM on Wednesday, June 14, 2023 by Robert Cooney, Chairperson.

Supervisors Present:

Robert Cooney, Chairperson
Martha Majewski, Vice-Chairperson
Mark Donovan, Member
Susan Guerette, Member
Danielle Jouenne, Member

Absent:

None

Others in Attendance:

Laurie Getz, Township Manager
William Brennan, Esq., Township Solicitor
Paul Boettinger, PE, T&M Associates (Township Engineer)
John Frye, Chief of Police
Tina Stephens, Township Secretary

Announcement of Executive Session(s)

Supervisor Cooney announced executive sessions were held May 18, 2023, and this evening, June 14th prior to the meeting to discuss property acquisition, potential litigation, and personnel matters.

REGULAR BUSINESS MEETING

Consent Agenda

- Acceptance of the Minutes of the Board of Supervisors April 27, 2023 Workshop Meeting.
 - All departmental, committee, commission, and council reports as posted and received by the Board of Supervisors for the month of May 2023.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township approved and accepted the Consent Agenda.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Treasurer's Report and Payment of Bills

Consideration of Acceptance of Treasurer Reports for period ending April 30, 2023 and May 31, 2023

Ms. Getz reviewed the Treasurer's report for April 30, 2023, saying General Fund Balance of \$4.9 million. We were at 47% revenue and 25% expenses.

Ms. Getz reviewed the Treasurer's report for May 31, 2023, saying General Fund Balance of \$5.4 million. Currently at 62% revenue and 30% expenses.

Upon *MOTION* by *Supervisor Cooney* seconded by *Supervisor Guerette* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the Treasurer Reports for periods ending April 30, 2023, and May 31, 2023.

Payment of Bills

Approval of Disbursements dated June 14, 2023

Upon *MOTION* by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township APPROVED the disbursements dated June 14, 2023.

BOARD DISCUSSION ITEMS

Subdivision/Land Development

Land Development Approval – 140 Dawson Drive

Mr. Brennan explained this is a small land development where the applicant submitted a zoning application with several variances to construct a single industrial building. The property is in an industrial park and is compliant with the zoning regulations. Zoning relief was granted. The use of the property is for repair of engines and other equipment.

Mr. Boettinger, Township Engineer said this project did receive Planning Commission recommendation on December 15, 2021. The Zoning Hearing Board granted an extension in May 2023. The applicant is proposing a one-story office and manufacturing building with a loading dock, 12 parking spaces, and stormwater management improvements to the lot. The use is permitted in the L1 Limited Industrial District in the Township. The plans have been reviewed and all of the requests are minor they would support the waiver requests from the applicant.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED Resolution #2023-13 Approving Conditional Final Land Development Plan for Thomas Cosgrove and Deckman Motor & Pump, Inc., 140 Dawson Drive.

New Business

Consider Approval to purchase four LIFEPAK CR2 Defibrillators from Stryker Medical in the amount of \$10,921.04.

Ms. Getz said this is to purchase four new AED's to replace the old ones that are in need of replacement. We are trading in the old and will receive grant money through our insurance company to reimburse a small portion of the cost.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED purchase of four LIFEPAK CR2 Defibrillators from Stryker Medical in the amount of \$10,921.04.

Consider Approval of purchase of 2022 Ford Mustang Mach-E in the amount of \$39,580 minus trade-in value \$10,500 for total \$29,080.00.

Ms. Getz said this is the replacement of the Township Manager vehicle. This is an all-electric vehicle and COSTARS approved. The Environmental Advisory Council (EAC) has done a lot of work and research to help the Township feel comfortable about purchasing an electric vehicle. The EAC has also been helpful in getting proposals to purchase and install a fast charger at the Township. We will apply for grant funding for the charging station for installation later in the year. In the interim an electrical outlet will be installed to charge the vehicle.

Supervisor Jouenne asked why this vehicle was particularly chosen. Ms. Getz said we researched electric and hybrid vehicles, and this was the only one available with COSTARS. For COSTARS rating a percentage of the vehicle must be manufactured in the United States. To purchase a non-COSTARS vehicle, we would have to go through the bid process.

Susan Arensfield asked if we plan to install a big charging station or a level two. Ms. Getz said it would be a level two.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED purchase of a 2022 Ford Mustang Mach-E in the amount of \$39,580 minus trade-in value \$10,500 for total \$29,080.00.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
*Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org***

Consider Approval of 2023-2024 Crossing Guard Services Agreement in the amount not to exceed \$20,003.00.

Ms. Getz said this agreement is between the Township and the Crossing Guard Services. The Township pays the invoice for the services and the school district reimburses us fifty percent.

Supervisor Majewski asked if this is for the crossing guard at Pothouse Rd. and Trotters Dr. Ms. Getz said the agreement does not specify a location. The agreement is for a number of hours at a street location where needed.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED the 2023-2024 Crossing Guard Services Agreement in the amount not to exceed \$20,003.00.

Consideration of Approval of Vince McClatchy Stonework Proposal in the amount of \$9,800 to repair mortar cracks on both sides of the wall at Anderson Cemetery.

Supervisor Cooney mentioned he would like a detailed quote to list specifically what will be done. The quote received does not provide enough detail. The Board agreed to table this item and request a detailed quote.

Authorize Advertisement for Conditional Use Hearing on July 12, 2023 at 6:00 PM for Provco Pinegood Phoenixville LLC.

Ms. Getz said this is for the proposed Wawa to authorize advertisement of the hearing scheduled for July 12th.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED advertisement for Conditional Use Hearing on July 12, 2023 at 6:00 PM for Provco Pinegood Phoenixville LLC.

Authorize Advertisement of Board of Supervisors Regular Business Meeting scheduled for July 12, 2023 at 7:00 PM to begin at 8:30 PM or immediately following the Conditional Use Hearing.

Upon **MOTION** by *Supervisor Cooney* seconded by *Supervisor Majewski* the Board of Supervisors of Schuylkill Township UNANIMOUSLY APPROVED advertisement of Board of Supervisors Regular Business Meeting scheduled for July 12, 2023 to begin at 8:30 or immediately following the Conditional Use Hearing.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Two-Minute Reports

Supervisor Jouenne provided an update on the Green Energy Transition (VVP) Committee Meeting that was held last week as they will present to the EAC the transition plan. She provided an update on the Regional Planning Committee meeting where it was announced the Borough of Phoenixville passed a plastic bag ordinance to phase out use of plastic bags, styrofoam and plastic straws. This may be an interest of neighboring municipalities.

Supervisor Donovan provided an update on the Fire Department Steering Committee meeting. A small committee will be established comprising of two supervisors, two fire department members and the Township Manager to continue discussions on operations and funding to ensure proper levels of service for fire and EMS in the Township. Supervisor Cooney thanked the Fire Department for all their hard work as the meetings have been very productive.

Supervisor Majewski mentioned the Historical Commission continues their discussions on historic districts. They discussed the preparations for the presentation next week at the Phoenixville Country Club.

Supervisor Cooney mentioned he met with the Police Chief yesterday, he appreciates the additional involvement at the schools, the improvement in police training and technology. He mentioned the Township received an unsolicited letter and commended Sergeant McCarthy and Officer McNelly for going above and beyond the call of duty.

Paul Boettinger, Township Engineer provided an update on Paul Lemen Drive project. Doli Construction submitted a pay application. T&M will review and provide recommendations for payment at the next board meeting. He mentioned the project went very well.

John Frye, Chief of Police thanked the Board for the compliments. Asked the Board if they had any questions with the monthly police activity report. The Board had no questions. As a reminder next Thursday, June 22nd is Cones with a Cop here at the Township from 6-8 p.m.

Evan Taylor, Fire Chief - Valley Forge Volunteer Fire Company reported 23 fire calls, 171 EMS calls, and 168 man hours in training for the month. As a reminder we are still in a drought phase so be careful and aware with recreational fires.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460
*Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org***

Additional Business

Discussion on Agenda items for upcoming Workshop Meeting(s)

Ms. Getz mentioned there are no topics planned for a workshop meeting next week. If the Board has anything to discuss we can hold a workshop but the topics we have planned are for July. The Board decided not to have a June workshop meeting.

Ms. Getz said the topics for July discussion will be the clean energy transition plan and architects will present their proposals for the feasibility study of the municipal complex renovations. She mentioned there is a conflict with the July workshop meeting date, so a new date needs to be determined. After discussion by the Board the new July workshop meeting date is Monday, July 24th at 7 pm.

Supervisor Majewski mentioned to the board Liaisons to remind the commissions to start their budget process in order to have them approved in August so the Township Manager can receive by the end of August to start working on the budget.

Announcements

On Thursday, June 22nd at 7:00 pm the Historical Commission will be doing a presentation on mid-century modern architecture in the Township. The event is being held at the Phoenixville Country Club.

The Township office will be closed on Monday, June 19th for Juneteenth.

Public Comment

Paloma Vila commented in discontent with the way the proposed residential development at 70 South Spring Lane has been handled by the Township. There is a severe stormwater issue on South Spring Lane that with the new residential development she is concerned with how this will affect her property.

Andrew Wagner commented with concerns of the stormwater management for the proposed residential development at 70 South Spring Lane. He mentioned Township staff and Engineer met with him and Paloma at their property however this was after everything was approved. He is very concerned with the potential stormwater having a great impact to their property.

There were discussions between the Board and Township Engineer as to the stormwater management plan for this residential development at 70 South Spring Lane. They also discussed

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 06/14/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460

Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

how the process will be handled for replanting of trees on the property in accordance with the Township Tree Ordinance.

Adjourn

There being no further business before the Board, the public meeting was adjourned at 8:41 PM. Upon **motion** by Supervisor Cooney, seconded by Supervisor Donovan and unanimously passed.

Respectfully submitted,



Tina Stephens
Township Secretary