

MINUTES OF THE WORKSHOP MEETING OF THE BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA
HELD ON 7/24/2023
SCHUYLKILL TOWNSHIP MUNICIPAL BUILDING, 111 VALLEY PARK ROAD,
PHOENIXVILLE, PA 19460

Duly advertised in The Pottstown Mercury and posted on www.schuylkilltwp.org

Call to Order: A workshop meeting of the Schuylkill Township Board of Supervisors was called to order at 7:04 PM on Monday, July 24, 2023 by Robert Cooney, Chairperson.

Supervisors Present:

Robert Cooney, Chairperson
Martha Majewski, Vice-Chairperson
Mark Donovan, Member
Danielle Jouenne, Member (arrived at 7:50 p.m.)

Absent:

Susan Guerette, Member

Others in Attendance:

Laurie Getz, Township Manager
Tina Stephens, Township Secretary

Presentations

Architect Proposal Presentations – Municipal Complex Renovation Feasibility Study

Alloy5 Architecture

Randy Galiotto, Principal of Alloy5 provided a presentation of the firm's municipal and planning experience. The presentation is available to view on the Township website or at the Township office.

Supervisor Majewski asked if they have staff to assist with grant writing. Mr. Galiotto said they have staff who have experience in granting writing and can assist with preparing and submitting grant applications.

Supervisor Cooney commented as to the data collection of departments.

Kimmel Borgrette

Matthew McQuaide, Principal of Kimmel Bogrette provided a presentation of the firm's municipal and planning experience. The presentation is available to view on the Township website or at the Township office.

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Supervisor Cooney asked what the average is for a municipal footprint. Mr. McQuaide said typically a 60/40 split of police department and township administration.

Supervisor Majewski asked if they have staff for grant writing. Mr. McQuaide said they do not but can recommend grant writing firms. Ms. Majewski mentioned any grant funding we can obtain would be helpful as the renovation cost will be a concern for not only the Board but also the residents.

Supervisor Jouenne commented that we need to demonstrate value to the citizens of the Township. Mr. McQuaide said we can look at creating multipurpose space like conference rooms.

NORR

Bill Westhafer and Paula Musgnung, Principals of NORR provided a presentation of the firm's municipal and planning experience. The presentation is available to view on the Township website or at the Township office.

Supervisor Majewski asked if they had staff for grant writing. Mr. Westhafer said they do not but can help us find a source.

Supervisor Cooney asked if they have done any other local projects other than Charlestown Township office. Ms. Musgnung mentioned they do a lot of work for Montgomery County.

Additional Business

None

Public Comment

None

Adjourn

There being no further business before the Board, the public meeting was adjourned at 9:03 PM.

Respectfully submitted,



Tina Stephens
Township Secretary