

UNIFORM CONSTRUCTION CODE (UCC) BUILDING CODE APPEALS BOARD PETITION

TOWNSHIP USE ONLY
Date Received Stamp

This form may be used to file an appeal, seek a variance or an extension of time.

Type or print legibly all requested information. If additional space is required, attach a separate 8-½"x11" sheet.

Construction Site	<p style="text-align: right;">Township File No. _____</p> <p>Building or Structure Name _____</p> <p>Owner / Contractor / Tenant Name _____</p> <p>Street Address _____</p> <p>City _____ State _____ Zip Code _____</p>
Petitioner (Contact Person)	<p>Contact Person _____</p> <p>Company Name _____</p> <p>Street Address _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Phone _____ FAX No. _____</p> <p>E-mail Address _____</p>
Request For Variance(s)	<p>Provide all of the following information for each variance requested: (Failure to provide sufficient information will result in the return of your variance request(s) and delay the Board's consideration of your request(s).)</p> <ul style="list-style-type: none"> Specify the particular code (include year), and the section(s) of the code, or any referenced standard mentioned in the specified section(s). Indicate on your plans what portions of the building or structure will be affected by the variance request. Detail what your alternative approach entails and any compensatory measures. State the reasons for the requested variance, including why the strict letter of the code is impractical, how the variance would satisfy the code's intent, and why the variance would provide equivalent health, life and fire safety or structural requirements in the listed code section(s).
Extension of Time Request	<p style="text-align: right;">Township Order No. _____</p> <p style="text-align: center;">Specify length of extension of time requested. _____</p> <p>Detail the reasons for this request: _____</p> <p>_____</p> <p>_____</p>

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Appeal of Building Code Official (BCO) Decision	BCO Name _____ Date of Decision _____ Check which of the following form the basis for your appeal: <input type="checkbox"/> The true intent of the Pennsylvania Construction Code Act (PCCA) or the UCC was incorrectly interpreted. <input type="checkbox"/> The provisions of the PCCA do not apply to this construction. Detail the grounds for appealing this decision, citing provisions of the PCCA or the UCC, or explaining how your proposed construction would be equivalent to that specified in the UCC.
Filing Requirements	Submission requirements shall be as follows: 1. Three (3) copies of the completed Schuylkill Township Uniform Construction Code (UCC) Building Code Appeals Board Petition and any additional information sheets. When variances are requested, as many variances as may be needed may be sought via this petition. Once this petition has been submitted, no changes may be made, and any additional variance requests must be filed via a separate (new) petition. 2. Three (3) sets of drawings, including floor plans. Plans size is 11" x 17". (Larger size plans may be presented at the appeal hearing.) 3. Check or money order made payable to "Schuylkill Township" Fee Schedule: Variances/Appeals \$500 (per building) – May contain multiple variance requests. Extension of Time Requests \$500 Contact the Township Codes/Zoning Administrator at 610-933-5843 for questions or concerns. Mail the complete submission package to: <p style="text-align: center;">Schuylkill Township Building 111 Valley Park Road Phoenixville, PA 19460</p> Or, hand deliver the complete submission package to the Schuylkill Township Building, between the hours of 8:00 am to 4:30 pm, Monday thru Friday. NOTE: If additional requests are needed after this petition is filed, you must submit these requests on a separate petition, along with an additional \$500 petition fee.
Petitioner Signature	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> _____ </div> <div style="width: 45%;"> _____ </div> </div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Petitioner Signature </div> <div style="width: 45%;"> Telephone Number </div> </div>
TOWNSHIP USE ONLY	Date Received: / / Check Number: _____