
SUBDIVISION APPLICATION – RECORDING REQUIREMENTS

1. The number of sheets to be recorded in a plan set is at the direction of the Township.
2. The Schuylkill Township Board of Supervisors and the Chester County Planning Commission must sign the plans.
3. **Two (2)** full sets of signed, sealed and **recorded** plans will be provided to Schuylkill Township. One (1) set of the **recorded** land development agreement and **recorded** escrow agreement will also be provided to the Township.
4. **One (1)** full set of prints with signature and seals will be provided to Valley Forge Sewer Authority.
5. **Four (4)** full sets of prints with original signatures and seals will be required by the Chester County Planning Commission.
6. **Three (3)** full sets of prints with the original signatures and seals will be required for the Chester County Recorder of Deeds office.
7. **Three (3)** full sets of prints with the original signatures and seals will be provided to the Schuylkill Township Engineer, Gilmore & Associates, Inc.
8. **One (1)** full set of prints will be required for the Schuylkill Township Code Enforcement Officer.
9. **One (1)** full set of prints will be required for the Schuylkill Township Fire Marshall.
10. **Two (2)** full sets of paper prints will be required for the Chester County Health Department for proposed developments with onsite sewage disposal systems.
11. **One (1)** full set of prints will be required for the Pennsylvania Department of Transportation.

A total of **18 sets** of final plans are required.

Field engineers may require other plan sets.